

Building Permission Organization



SOKOTO STATE OF NIGERIA
Sokoto State Urban and Regional Planning Board (SSURPB)

Application For Grant of Building Permission

SSURPB FORM NO: 0014	(Fill in CAPITAL LETTERS and tick the appropriate items, DO NOT FOLD this form)	FILE NO:
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An application fee of N3000 must be paid before or at the point of submission of the Permission Application

FOR OFFICIAL USE ONLY

Application Date: 1/1/

Application Fees: ☐ Application Processing Fee

Application Type: ☐ New Proposal ☐ Renovation ☐ As-Built ☐ Remodeling ☐ Regularization

BOX 1 APPLICANT

All applicants must complete Box 1 in full. All applicants must submit the original documents used to identify the organisation; they will be copied and returned. The original identification document used to prove identity of the MD/CEO/Chairman must be submitted; it will be copied and returned.

Name or Organisation: _____		
Corporate Affairs Commission Number (CAC) _____	Date of Registration: ____/____/____	
TIN: _____	Phone: _____	Email: _____
CEO/MD/Chairman Information		
Title: _____	First: _____	Middle: _____ Surname: _____
Designation: _____	Phone: _____	Email: _____
Identification: ☐ International Passport	☐ Tax Identification Card	☐ National ID Card
☐ Driver's License	☐ Voter Registration Card	☐ ID Number

BOX 2 ADDRESS

All applicants must complete Box 2 in full. This should be your normal residential address.

House No: _____	Street Name: _____		
District: _____	City/Town: _____	State: _____	
Country: _____	P.O./P.M.B: _____	C/O: _____	
Additional Address Information: _____			

BOX 3 REPRESENTATIVE

All applicants who wish to appoint a representative must complete Box 3 in full. The original identification document used to prove the identity of the representative must be submitted; it will be copied and returned. Applicants Note: the representative is authorised to submit and receive information and documents pertaining to this application.

First: _____	Middle: _____	Surname: _____
Phone 1: _____	Phone 2: _____	Email: _____
Identification: ☐ International Passport	☐ National ID Card	☐ Voter Registration Card
☐ Tax Identification Card	☐ Driver's License	ID Number: _____

BOX 4 APPLICANT

Please fill in the below information of the plot that has been or will be developed

Land Use: _____	Purpose: _____
District: _____	L.G.A.: _____
Plot Description / Address: _____	

BOX 5 APPLICANT

Please fill in the below information of the plot that has been or will be developed

☐ Copy of the Digital Certificate of Occupancy	☐ Site Analysis Report
☐ 2 Copies of Structural Drawings and Details	☐ Copy of the KEPA's Environment Impact Assessment
☐ Copy of Structural Calculations	☐ Copy of SOGIS DLA Sketch Plan
☐ 2 Copies of Architectural Drawings and Details	☐ Soil Investigation Report
☐ 2 Copies of Mechanical/Electrical Drawings and Details	☐ Copy of Service Approvals (Fire and Police Reports)

BOX 6 SIGNATURE

All applicants must affix their signature; the application will not be accepted without signature. In the case of representative, they must also fix their signature

Applicant Signature: _____	Representative Signature: _____
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